***Travel and visa costs reimbursement***

Travel costs will be reimbursed only for the cheapest way of transport and preferably for the return tickets. You will be reimbursed your travel costs for all the original tickets and ways of travel that are plane, bus, train or ferry, **NOT taxi** and **NOT car**.

According to the distance bound calculator provided by European Commission the full percentage is:

|  |  |
| --- | --- |
| **ITALY** | **20 €** |
| **MACEDONIA** | 275 € |
| **ALBANIA** | 275 € |
| **TUNISIA** | 455 € |
| **MOROCCO** | 455 € |
| **SERBIA** | 275 € |
| **GREECE** | 275 € |

**VISA COSTS** for Tunisia and Morocco are 100€ per participant and **INSURANCE** for Tunisia and Morocco 50€ per participant.

Participants must keep all travel documents (tickets, travel agency invoices and boarding passes) as organizers are able to make any reimbursement only on the bases of presented documents!

The travel reimbursement will be done by bank transfers **after** you return home and send us the **ORIGINAL** boarding passes and tickets. When you are buying a ticket, ask for additional bill as well, if possible!

Please don’t buy your tickets before we approve them! When you will plan your trip and **BEFORE** buying your tickets, especially if your planned travel itineraries are different than **20 – 27 May 2018**, please inform us in advance, so we can approve your tickets and travel costs. Also, if you travel from elsewhere than your town and country, please, inform us, so we need to approve it as well. Thanks a lot in advance!

When planning your trip have in mind that there are some cheap flights to Bologna airport, but you can also travel to Venezia airport as well, and from there take a train to Bologna.

We expect participants to arrive to the hostel in Bologna no later than 19:30 hrs on 20th May 2018, so please do plan your flights accordingly.

For additional information, please be free to contact organizers. Like that we will avoid some uncomfortable situations in advance.

***Participation fee:*  NONE!**

# All accommodation and food costs in the hostel are covered by the organisers.

***Accomodation:***

The training course will be organized at **Il Pallone Venue** http://pallone.lapiccolacarovana.net/en/ a young and friendly environment equipped with training rooms where all meals and coffee breaks will be supplied to participants in the same venue for respecting training schedule.

The venue was selected also for its specific feature related to B.I.T.E. topics. The Hotel is run by a social enterprise, engaging vulnerable groups such as migrants, the running business model is inspired to sustainability principles including food sustainability and the venue is used by many CSOs for training of groups of young people in Community Service (Servizio Civile).

# *Applications*

Please find the Application form. If you are interested to participate in the training course, please fill it in and send back by e-mail to us at info@amaka.gr till the 09/02/2018.

***Contacts:***

1. Niovi Stavropoulou

Mobile phone: +30 6932959732